



## environment & tourism

Department:  
Environmental Affairs and Tourism  
REPUBLIC OF SOUTH AFRICA

Application to the Department of Environmental Affairs and Tourism in terms of Regulation 6 (1) (d) of the Regulations published in terms of section 44 of the National Environmental Management Act, 107 of 1998: Control of Use of Vehicles in the Coastal Zone: (Government Notice No. 1399 of 21 December 2001) as amended (“the Regulations”).

### PERMIT APPLICATION: VEHICLE USE IN THE COASTAL ZONE TO ACCESS PRIVATE PROPERTY

<b>CHECKLIST: APPLICANT HAVE YOU – (place a tick in the appropriate box)</b>		
<b>1. Provided ALL the information required in this application form?</b>	YES	NO
<b>2. Provided proof that the property is lawful?</b>	YES	NO
<b>3. Demonstrated that no reasonable alternative access route to the property exists?</b>	YES	YES
<b>4. Attached a detailed map of the area (1:50 000) or copy thereof with the area of intended use?</b>	YES	NO
<b>5. Attached a certified copy of your identity document?</b>	YES	NO
<b>6. Attached a certified copy of your driver's licence?</b>	YES	NO
<b>7. Attached certified copies of the identity documents of other persons who will be driving the vehicle(s) to which the permit will pertain (if applicable)?</b>	YES	YES
<b>8. Attached certified copies of the driver's licences of other persons who will be driving the vehicle(s) to which the permit will pertain (if applicable)?</b>	YES	NO
<b>9. Signed the application form before a Commissioner of Oaths?</b>	YES	NO

**INSTRUCTIONS: You must read these.**

1. Please ensure that all the necessary information that is required as annexures or attachments to this application **is** provided so as to facilitate the consideration of your application. **Only the original completed, signed and dated application form will be accepted; a faxed or e-mailed version thereof will not be accepted.**
2. Proof must be provided that the applicant has a clear legal right to access or use the private property concerned. Such proof may be a copy of a title deed or other document proving that applicant owns such property or is entitled to access it.
3. You must demonstrate that no reasonable alternative access route to the property exists. In this regard you are advised to obtain a letter from the relevant local authority or provincial road department certifying that there is no formal road access to the property concerned. Applicants who have previously been granted an exemption by the Minister to access the property concerned need not provide such proof.
4. Applicants must provide a certified copy of each of the driver's licences of those persons who will be driving the vehicle or vehicles to which this permit pertains.
5. This application must be completed and signed by the applicant. The applicant's signature must be commissioned by a Commissioner of Oaths. If the application is completed by a third party (such as a consultant or legal representative), then this third party's details must **also** be provided as required in this application.
6. This application must be addressed to the Department of Environmental Affairs and Tourism and handed in at the Department of Environmental Affairs and Tourism: Branch Marine and Coastal Management, 3<sup>rd</sup> Floor, Foretrust Building, Martin Hammerschlag Way, Foreshore, Cape Town, 8001. Alternatively, applications may be posted to the Deputy Director: Coastal Planning and Environmental Protection, Private Bag X2, Roggebaai, 8012.
7. The Department will submit your completed application for comment to the relevant provincial authority or manager of a protected area if your application affects a protected area. This is due to the co-operative governance requirements of the Constitution (Act No.108 of 1996). Provincial working groups meet monthly to evaluate applications for vehicle use in the coastal zone. The Department will in consultation with the relevant authority endeavour to process your application within a reasonable period of time, defined as 45 to 60 days, subject to inclusion of all the information required in the application form. **You are therefore requested to submit your application form at least 60 days prior to the date on which you propose to use a vehicle(s) in the coastal zone.**
8. **If applicable - please note that on expiry of the previous permit issued to you, you must have returned the certificate(s) issued with that permit, at your cost, to the Department within 14 days of the expiry of that permit.**

9. Failure to provide the information requested herein may result in the application not being processed.

**PART A: PERSONAL DETAILS**

Full name of applicant .....  
Identity number .....  
Address (physical).....  
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Address (postal).....  
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Telephone number (work) .....  
Telephone number (home) .....  
Cellphone number .....  
Fax number .....  
E-mail address .....

**PART B: PURPOSE OF PROPOSED VEHICLE USE**

You must confirm that no reasonable alternative access route to the property exists. In this regard you are advised to attach a letter from the relevant local authority or provincial road department certifying that there is no formal road access to the property concerned.

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**PART C: DURATION OF ACCESS REQUIRED**

1. Please state the date(s) / period for which access is sought, e.g throughout the year or certain periods only

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2. Do any of the above-nominated dates fall within a school holiday period or on public holidays?

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3. If yes, provide details

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4. The duration and frequency of the proposed vehicle use in the coastal zone. (i.e. the number of times a day)

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**PART D: LOCATION OF AREA(S) OF INTENDED VEHICLE USE IN THE COASTAL ZONE**

- 1. Province .....
- 2. Magisterial District.....
- 3. Closest City or town.....
- 4. Surrounding / adjacent land use(s)

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5. Provide an exact description of extent of area(s) of intended access. This will be facilitated by including a detailed map of the area (1:50 000) or copy thereof with the intended area of use clearly indicated.

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6. Provide an exact description of the point(s) of intended access to / from the coastal zone and indicate where these are located on the map referred to above

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**PART E: VEHICLE DETAILS**

1. Type(s) of vehicle(s) that is (are) intended to be used in the coastal zone

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2. Registration number(s) of vehicle(s) that is (are) intended to be used in the coastal zone

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**PART F: EFFECT ON THE ENVIRONMENT**

As a general rule vehicle use will not be permitted in areas considered sensitive or inappropriate, including:

- Mangrove forests, dunes, wetlands, saltmarshes, estuaries, river mouths, or any vegetated areas considered sensitive;
- Beaches with unsuitable physical attributes or natural barriers such as steep gradients, rocky headlands or outcrops, wave-cut rocky platforms;
- Areas providing habitat for sensitive species such as turtle nesting sites and bird roosting and nesting sites;
- Sites of cultural significance, including archaeological and palaeontological sites, such as shell middens; and
- Protected areas such as coastal parks, coastal nature reserves and marine protected areas.

Proposals to use vehicles in such areas will therefore require adequate motivation.

Indicate whether any of the above-mentioned features of the coastal environment will be affected by the proposed vehicle use

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**PART G: RIGHTS OF THE PUBLIC**

As a general rule vehicle use will not be permitted on beaches used by large numbers of people for passive forms of recreation such as bathing and strolling if such vehicle use is considered to pose a threat to the safety of members of the public.

State in detail why the proposed use of a vehicle in the coastal zone will not adversely and seriously affect any rights of the general public to safely enjoy the coastal zone

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**Declaration By Applicant**

I hereby confirm that I am fully aware of my responsibilities in terms of Government Notice No. R1399 of 21 December 2001, as amended, and that any failure to comply with it may constitute an offence in terms of the Regulations.

**These Regulations are available from the Department of Environmental Affairs and Tourism: Branch Marine and Coastal Management (tel: 021 – 402 3511), or may be downloaded from the website [www.deat.gov.za](http://www.deat.gov.za)**

I, the undersigned, do hereby make oath / affirmation, and declare that the information submitted with and in this application is true, correct, and complete, and that the copies of the documents submitted are true and certified copies of the original documents. I understand that if any information furnished in this application is not true or complete, including providing false documentation, the falsification of any document, the making of any misleading or false statements, or the non-disclosure of material information or information which may materially affect the evaluation of this application, this may disqualify the application or lead to it being refused.

Signature of the applicant  
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Full Name  
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**THUS SIGNED IN MY PRESENCE**

Commissioner of Oaths.....

Full Name.....

Designation.....

Office.....

Address.....  
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Signed at (place).....on the.....day of.....in the year.....

If this application has been prepared or completed by, or on the advice of, any person other than the applicant or an employee of the applicant, then this third party must complete the following as well:

Signature of the third party  
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Full Name.....

Signed at (place).....on the.....day of.....in the year.....

**NOTE**

**Your application must either be posted or hand delivered. The application should be addressed to the Department of Environmental Affairs and Tourism**

**PLEASE DO NOT BIND OR STAPLE THIS FORM TO ANY OTHER DOCUMENTS**