

### **How an FPA applies for registration**

There are two steps for FPAs to take. The first step is to complete and submit [Form 1](#), for DEFF's approval. The reason for this is that DEFF wants to ensure that, before FPAs spent the large amount of time and effort required to fill in [Form 2](#), the Department needs to be sure that four basic prerequisites for the formation of the FPA have been met: the name of the FPA is unique; the area of the FPA is appropriate (not too small, too large or overlapping with another FPA); no other FPA exists within the same area; and local government is aware of the formation of the FPA. The second step is the completion and submission of Form 2, along with the following documents:

- the [minutes](#) of the [founding meeting](#)
- the FPA's [constitution](#) and
- the FPA's [business plan](#), which includes its veldfire management strategy and rules.