



## Chief Director: Environmental Sector Performance (COO19/2016)

**Salary** An all-inclusive remuneration package of R1 068 564.00 per annum. The remuneration package includes a basic salary (70% of package), the State's contribution to the Government Employees Pension Fund (13% of basic salary) and a flexible portion, which can be structured according to the individual's personal needs.

**Centre:** Pretoria

### Requirements:

- An appropriate recognised Bachelor's Degree or equivalent qualification (NQF Level 7);
- Minimum of 5 years of experience at a senior managerial level;
- Broad understanding of legislative frameworks governing planning, monitoring and reporting functions in the public sector;
- Knowledge and understanding of Intergovernmental Relations Frameworks Act, 2005;
- Knowledge of the public service legislation, policies and prescripts;
- Ability to develop, interpret and apply policies, strategies and legislation;
- Good stakeholder coordination and engagement, Sound research, knowledge management, change management, strategic capability and leadership, problem solving and analysis, people management and empowerment as well as programme and project management skills.

### Duties:

- Coordinate implementation monitoring for local government support programmes;
- Draft local government support strategies and present to relevant stakeholders. Promote the integration of the environment objectives into a national, provincial and local planning frameworks;
- Coordinate implementation of DEA related local government capacity building initiatives;
- Facilitate cooperative environmental governance and ensure compliance. Consult with strategic partners on regional and internal participation ensuring smooth integration and stakeholder's cooperation;
- Oversee the incorporation of the departmental objectives into the strategic planning instruments of government at national, provincial and local level. Coordinate reporting and implementation of Outcome 10;
- Facilitate preparation and submission of Outcome 10 quarterly progress reports and ensuring that reports are submitted within the timeframes. Provide organisational strategic support, including strategic planning, risk management and organisational performance management;
- Coordinate and develop departmental strategic plan and annual performance plans in line with departmental strategic objectives and ensures tabling in Parliament within the timeframes;
- Develop, implement and maintain evaluation tools to monitor performance towards the achievement of outputs and systemically and objectively evaluate outputs;
- Develop departmental annual performance reports and ensures tabling in Parliament;

- Ensure strategic, business and operational planning support across the organisation including facilitating and finalising DG performance agreements and performance reports ensuring alignment with Deputy Directors-Generals performance plans and reports. Facilitate and coordinate sector education, training and development;
- Ensure coordination and facilitation of local government as well as other support initiatives and programs within the Chief Directorate.

**Enquiries:** Mr Gerald Ntshane; tel: (012) 399 8628

**Closing date:** 13 March 2017

**Attention:** Mr Isaac Letshedi

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- All applications must be submitted on a **Z83 application form** (*click bold underlined text to download PDF form*) accompanied by certified copies of qualifications, identity document (ID) as well as a comprehensive curriculum vitae (CV) and Driver's License in order to be considered.
  - The National Department of Environmental Affairs is an equal opportunity, affirmative action employer.
  - It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualification Authority (SAQA).
  - Correspondence will be limited to successful candidates only.
  - People with Disabilities are encouraged to apply
  - Short-listed candidates will be subjected to screening and security vetting to determine their suitability for employment, including but not limited to: Criminal records; Citizenship status; Credit-worthiness; Previous employment (reference checks); and Qualification verification. Candidates shortlisted for the SMS post will be subjected to a technical exercise that intends to test relevant technical elements of the job.
  - Following the interview and the technical exercise, the Selection Panel will recommend candidates to attend a generic managerial competency assessment in compliance with the DPSA Directive on the implementation of competency based assessments.
  - Furthermore, the person appointed to this position will be subject to a security clearance, the signing of a performance agreement and an employment contract.
  - If you have not been contacted within three 3 months after the closing date of the advertisement, please accept that your application was unsuccessful.
  - The department reserves the right not to make an appointment.
  - Relaxation of qualification requirements may be considered for non-OSD posts
  - **Applications must be forwarded to:** The Director-General, Department of Environmental Affairs, Private Bag X447, Pretoria, 0001 or hand-delivered to: Environment House, Erf 1563 Arcadia Extension 6, Cnr Soutpansberg and Steve Biko Road, Arcadia, Pretoria. No faxed, e-mailed and late applications will be considered.