



Assistant Director: Commercial Forestry X2 posts (FOM 04/2020 & FOM 05/2020)

Salary: R470 040 per annum (Total salary package of R646 193 per annum/conditions apply).

Centres: Kei Area (1) FOM 04/2020
Matiwane (Eastern Cape) (1) FOM 05/2020

Note:

Interested candidates are requested to submit separate applications for each advert indicating the correct reference number.

Minimum requirements:

- Applicants must be in possession of a National Diploma or Bachelor Degree in Forestry/Environmental Science or equivalent qualification within related field with 3 – 5 years' experience in Commercial Forestry.
- Knowledge of the National Forest Act, 1998 (Act 84 of 1998) and the National Veld and forest Fire Act, 1998 (Act 101 of 1998).
- Knowledge and understanding of ecological processes specifically related to forestry.
- Knowledge of environmental legislations and its practical application.
- Good communication (verbal and written), problem solving, planning, organising and firefighting skills.
- Must have a valid driver's licence and willing to travel.

Duties:

- The incumbent will be responsible to develop and facilitate the implementation for growth strategy.
- Gather and analyse information.
- Provide necessary information that will facilitate decision making by management.
- Coordinate and facilitate the establishment of liaison forums.
- Liaise with stakeholders on issues affecting the sector.
- Provide secretariat support, coordinate post settlement matters.

- Gather/ collect information, ensure that all inputs are included in post settlement.
- Provide administration support services, organize and coordinate stakeholder participation, implement business plan for awareness campaign.

Enquiries: Mr. T.N Ngamile, Tel No: (040) 940 4707, Cell no: (082) 802 6574

For attention: The Director Human Resource Management

Closing date: 07 December 2020

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- All applications must be submitted on a signed **Z83 application form** (*click bold underlined text to download PDF form*) with a copy of a comprehensive CV, certified copies of qualifications (not older than six (06) months), ID document as well as a Driver's License (if required) in order to be considered.
 - **Applications must be forwarded** to the Director-General, Department of Environment, Forestry and Fisheries, For Attention: The Director: Human Resources Management, Private Bag X4390, Cape Town, 8000 or hand-deliver to 14 Loop Street, Cape Town.
 - The National Department of Environment, Forestry and Fisheries is an equal opportunity, affirmative action employer.
 - It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualification Authority (SAQA).
 - Correspondence will be limited to successful candidates only.
 - Short-listed candidates will be subjected to screening and security vetting to determine their suitability for employment, including but not limited to: criminal records; citizenship status; credit worthiness; previous employment (reference checks); and qualification verification.
 - Short-listed candidates will be expected to avail themselves at the department's convenience.
 - **Entry level requirements for SMS posts:** In terms of the directive on compulsory capacity development, mandatory training days and minimum entry requirements for SMS that was introduced on 1 April 2015, a requirement for all applicants for SMS posts from 1 April 2020 is a successful completion of the Senior Management Pre-Entry Programme as endorsed by the National School of Government (NSG). The course is available at the NSG under the name Certificate for entry into SMS and the full details can be obtained by following the below link: <https://www.thensg.gov.za/training-course/sms-pre-entryprogramme/>. The successful candidate will be required to provide proof of completion of the NSG Public Service Senior Management Leadership Programme Certificate for entry into the SMS. Furthermore, candidates shortlisted for the SMS post will be subjected to a technical exercise that intends to test relevant technical elements of the job. Following the interview and the technical exercise, the selection panel will recommend candidates to attend a generic managerial competency assessment in compliance with the DPSA directive on the implementation of competency based assessments.
 - The person appointed to this position will be subjected to a security clearance, the signing of performance agreement and employment contract.
 - The department reserves the right not to make an appointment. If you have not been contacted within three 3 months after the closing date of the advertisement, please accept that your application was unsuccessful.