Salary: R256 815 per annum (Total package of R382 740 per annum/ condition apply)

Centre: Pretoria

Requirements:

- A Bachelor’s Degree/ National Diploma or equivalent relevant qualification preferably in Heritage Conservation (natural and/or cultural) and related Sciences;
- Knowledge of the World Heritage Convention Act, PFMA and other related prescripts Computer literacy and administration, organisational, project management and reporting skills;
- Good communication (verbal and written), interpersonal and analytical thinking skills as well as the willingness to adapt to work schedule in accordance with office requirements;
- Ability to work under pressure. A valid code 8 or B driver’s license.

Duties:

- Facilitate and co-ordinate the development and implementation of policies, legislation and regulatory tools relating to World Heritage Management;
- Ensure compliance with relevant legislation by World Heritage Management authorisations;
- Manage threats to listed properties in order to maintain their outstanding universal value;
- Provide oversight of management authorities. Facilitate development and approval of Integrated Management Plans;
- Establish and maintain reporting system and coordinate compilation of periodic reports, State of Conservation and other reports;
- Ensure effective implementation of the World Heritage Convention domestically.

Enquiries: Ms P Mohafa, 012 399 9533
Closing date: 25 March 2019
For attention: Ms JM van Schalkwyk
All applications must be submitted on a **Z83 application form** (click bold underlined text to download PDF form) accompanied by certified copies of qualifications, identity document (ID) as well as a comprehensive curriculum vitae (CV) and Driver’s License in order to be considered.

The National Department of Environmental Affairs is an equal opportunity, affirmative action employer.

It is the applicant’s responsibility to have foreign qualifications evaluated by the South African Qualification Authority (SAQA).

Correspondence will be limited to successful candidates only.

People with Disabilities are encouraged to apply.

Short-listed candidates will be subjected to screening and security vetting to determine their suitability for employment, including but not limited to: Criminal records; Citizenship status; Credit-worthiness; Previous employment (reference checks); and Qualification verification. Candidates shortlisted for the SMS post will be subjected to a technical exercise that intends to test relevant technical elements of the job.

Following the interview and the technical exercise, the Selection Panel will recommend candidates to attend a generic managerial competency assessment in compliance with the DPSA Directive on the implementation of competency based assessments.

Furthermore, the person appointed to this position will be subject to a security clearance, the signing of a performance agreement and an employment contract.

If you have not been contacted within three 3 months after the closing date of the advertisement, please accept that your application was unsuccessful.

The department reserves the right not to make an appointment.

Relaxation of qualification requirements may be considered for non-OSD posts.

**Applications must be forwarded to:** The Director-General, Department of Environmental Affairs, Private Bag X447, Pretoria, 0001 or hand-delivered to: Environment House, Erf 1563 Arcadia Extension 6, Cnr Soutpansberg and Steve Biko Road, Arcadia, Pretoria. No faxed, e-mailed and late applications will be considered.