



Control Biodiversity Officer: Grade A: Heritage Compliance (BC 01/2020)

Salary: R495 219 per annum (OSD)

Centres: Pretoria

Requirements:

- A four (4) year degree in Environmental Management or Natural Science or equivalent relevant qualification coupled with at least 6 years' post qualification experience.
- A post graduate qualification will serve as an added advantage.
- Appropriate working experience in the field of biodiversity and/or cultural heritage conservation and management;
 - Knowledge of legislative frameworks regulating environmental management, biodiversity and cultural heritage;
 - Experience in policy development and implementation.
- Experience in stakeholder management.
- Knowledge and experience in project and contract management.
- Skills: Research and analytical skills, planning and coordination, report writing skills.
- Ability to work under pressure and long hours.
- Willingness to travel long distance for an extended period.
- Candidates must be in possession of a valid driver's license licence, which must be attached.

Duties:

- Coordinate, develop and implement national policies, legislation, strategies, programmes, and projects related to the protection and conservation of world heritage sites.
- Ensure compliance and enforcement with relevant legislation.
- Ensure effective implementation of the World Heritage Convention and its operational guidelines.
- Develop management systems for world heritage sites.
- Implement world heritage committee decisions and programmes.
- Establish and maintain a reporting system and coordinate compilation of state of conservation, periodic and other reports.

- Provide oversight of management authorities and ensure harmonization of policies and legislation.

Note: Shortlisted candidates will be subjected to an oral interview and a written test.

Enquiries: Ms NT. Bhengu, Tel: 012 399 9560

For attention: Human Resource Management

Closing date: 27 July 2020.

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- All applications must be submitted on a signed **Z83 application form** (*click bold underlined text to download PDF form*) with a copy of a comprehensive CV, certified copies of qualifications (Matric Certificate must also be attached, ID document, driver's license (all attached documentation must not be older than six (06)months) together with the recent curriculum vitae in order to be considered.
 - **Applications may be forwarded to:** The Director-General, Department of Environment, Forestry and Fisheries, Private Bag X447, Pretoria, 0001 or hand-delivered to: Environment House, Erf 1563 Arcadia Extension 6, Cnr Soutpansberg and Steve Biko Road, Arcadia, Pretoria. **Marked for the attention:** Human Resources Management.
 - The National Department of Environment, Forestry and Fisheries is an equal opportunity, affirmative action employer.
 - It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualification Authority (SAQA). Correspondence will be limited to successful candidates only.
 - Short-listed candidates will be subjected to screening and security vetting to determine their suitability for employment, including but not limited to: criminal records; citizenship status; credit worthiness; previous employment (reference checks); and qualification verification.
 - Short-listed candidates will be expected to avail themselves at the department's convenience.
 - Entry level requirements for SMS posts: In terms of the Directive on Compulsory Capacity Development, Mandatory Training Days & Minimum Entry Requirements for SMS that was introduced on 1 April 2015, a requirement for all applicants for SMS posts from 1 April 2020 is a successful completion of the Senior Management Pre-Entry Programme as endorsed by the National School of Government (NSG). The course is available at the NSG under the name certificate for entry into SMS and the full details can be obtained by following the below link: <https://www.thensg.gov.za/training-course/sms-pre-entryprogramme/>
 - The successful candidate will be required to provide proof of completion of the NSG Public Service Senior Management Leadership Programme Certificate for entry into the SMS. Furthermore, candidates shortlisted for the SMS post will be subjected to a technical exercise that intends to test relevant technical elements of the job.
 - Following the interview and the technical exercise, the selection panel will recommend candidates to attend a generic managerial competency assessment in compliance with the DPSA Directive on the implementation of competency based assessments.
 - The person appointed to this position will be subjected to a security clearance, the signing of performance agreement and employment contract.
 - The department reserves the right not to make an appointment. If you have not been contacted within three (03) months after the closing date of the advertisement, please accept that your application was unsuccessful.
 - Consideration will be given to the candidates who previously applied and meet the requirements, and therefore they need not apply.