



Biodiversity Officer Production Grade A: Protected Areas Declaration and Information Management (BC11/2019)

Salary: R 272 739 per annum (excluding benefits)

Centres: Pretoria

Requirements:

- A National Diploma in Environmental Management or Natural Sciences.
- A minimum of a year experience in biodiversity management including protected areas issues.
- Knowledge of environmental legislations, policies, programmes and international instruments.
- Knowledge of biodiversity conservation and its challenges.
- Knowledge of database and information management.
- Ability to communicate to staff and stakeholders.
- Ability to work independently and in a team.
- Good interpersonal relations skills.
- Conflict management and resolution.
- Ability to write effective and professional reports.
- Ability to organise and plan under pressure.
- Computer literacy, GIS will be an added advantage.
- Must be in possession of driver's license

Duties:

- Maintenance of an information management system of protected areas in South Africa.
- Ensure effective compliance to legislative requirements for declaration of protected areas in South Africa.
- Provide support to the implementation of international agreements.
- Liaise with both clients and authorities in a professional manner on issues affecting protected areas.
- Provide technical advice to senior staff members in protected areas, and rendering land administration of national protected areas

Enquiries: Mr. E Nemukula, Tel: 012 399 9556

For attention: Human Resource Management.

Closing date: 28 October 2019.

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- All applications must be submitted on a signed **Z83 application form** (*click bold underlined text to download PDF form*) with a copy of a comprehensive CV, certified copies of qualifications, ID document as well as a Driver's License (if required) in order to be considered.
 - **Applications must be forwarded** to the Director-General, Department of Environment Forestry and fisheries, Private Bag X447, Pretoria, 0001 or hand-delivered to: Environment House, Erf 1563 Arcadia Extension 6, Cnr Soutpansberg and Steve Biko Road, Arcadia, Pretoria.
 - The National Department of Environmental Forestry and fisheries is an equal opportunity, affirmative action employer.
 - It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualification Authority (SAQA). Correspondence will be limited to successful candidates only.
 - Short-listed candidates will be subjected to screening and security vetting to determine their suitability for employment, including but not limited to: Criminal records; Citizenship status; Credit-worthiness; Previous employment (reference checks); and Qualification verification.
 - Candidates shortlisted for the SMS post will be subjected to a technical exercise that intends to test relevant technical elements of the job.
 - Following the interview and the technical exercise, the Selection Panel will recommend candidates to attend a generic managerial competency assessment in compliance with the DPSA Directive on the implementation of competency based assessments.
 - Furthermore, the person appointed to this position will be subjected to a security clearance, the signing of a performance agreement and an employment contract.
 - All shortlisted candidates will be expected to avail themselves for an interview at the Department's convenience.
 - The Department reserves the right not to make an appointment.
 - No e-mailed, faxed or late applications will be considered.
 - If you have not been contacted within three 3 months after the closing date of the advertisement, please accept that your application was unsuccessful.