



Control Environmental Officer Grade A: Appeals and Legal Review (LACE 22/2019)

Salary: R495 219 per annum (OSD)

Centres: Pretoria

Requirements:

- A four (4) year Degree in Environmental/Natural Science or equivalent relevant qualification coupled with at least six (6) years post qualification experience.
- A legal qualification and experience in drafting administrative decisions will serve as an added advantage.
- Proof of attendance of an environmental management or environmental impact assessment course, and GIS skills will also serve as an added advantage.
- Experience in environmental impact assessments (EIAs) or in the administration and review of EIAs.
- A good knowledge of the National Environmental Management Act, the Specific Environmental Management Acts (SEMAs), mining legislation, the EIA Regulations and the Promotion of Administrative Justice Act.
- Advance computer literacy skills.
- Project management skills, report writing skills and good communication skills in English (written and oral) are essential.
- Negotiation skills.
- Applicants must be able to work individually and in a team and must have the ability to work under pressure without supervision of a manager.
- Applicants must be willing to travel.
- Applicants must have a valid driver's licence.

Duties:

- Coordinate and administer appeals in accordance with the relevant processes and within the prescribed timeframes.

- Draft appeal decisions and ministerial submissions for the Minister of Environment, Forestry and Fisheries.
- Receive and respond to appeals related media queries, parliamentary queries, queries from stakeholders, including the appellants and applicants.
- Appoint appeal panels when required and convene meetings to discuss appeals depending on the complexity of the appeal.
- Attend to the filing of appeal documents in terms of internal filing policies and guidelines.
- Review EIA reports and related specialist reports and advise the appeal administrators/ minister thereon.
- Provide litigation support, including the compilation of court records, and attend to consultations with legal counsel to provide assistance on appeal decisions that were taken on judicial review.
- Attend meetings and site visits as and when required.

Enquiries: Adv. M Rakgogo, Tel: 012 399 9626

For attention: Mr M Mashele

Closing date: 30 March 2020.

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- All applications must be submitted on a signed **Z83 application form** (*click bold underlined text to download PDF form*) with a copy of a comprehensive CV, certified copies of qualifications, ID document as well as a Driver's License (if required) in order to be considered.
 - **Applications must be forwarded** to the Director-General, Department of Environment Forestry and Fisheries, Private Bag X447, Pretoria, 0001 or hand-delivered to: Environment House, 473 Steve Biko Road, Arcadia, Pretoria.
 - The National Department of Environmental Forestry and fisheries is an equal opportunity, affirmative action employer.
 - It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualification Authority (SAQA). Correspondence will be limited to successful candidates only.
 - Short-listed candidates will be subjected to screening and security vetting to determine their suitability for employment, including but not limited to: Criminal records; Citizenship status; Credit-worthiness; Previous employment (reference checks); and Qualification verification.
 - Candidates shortlisted for the SMS post will be subjected to a technical exercise that intends to test relevant technical elements of the job.
 - Following the interview and the technical exercise, the Selection Panel will recommend candidates to attend a generic managerial competency assessment in compliance with the DPSA Directive on the implementation of competency based assessments.
 - Furthermore, the person appointed to this position will be subjected to a security clearance, the signing of a performance agreement and an employment contract.
 - All shortlisted candidates will be expected to avail themselves for an interview at the Department's convenience.
 - The Department reserves the right not to make an appointment.
 - No e-mailed, faxed or late applications will be considered.
 - If you have not been contacted within three 3 months after the closing date of the advertisement, please accept that your application was unsuccessful.