



## Deputy Director: Demand Management (CFO09/2020)

**Salary:** R733 257 per annum (all-inclusive remuneration package).

**Centres:** Pretoria

### Minimum requirements:

- A recognised Bachelor's Degree or National Diploma in Logistics Management/ Supply Chain Management or equivalent relevant plus three to five (3-5) years relevant working experience.
- Knowledge of demand and acquisition management, procurement and business practices.
- Ability to establish and manage asset management system and controls.
- Knowledge of strategic planning and budgeting.
- Ability to control and manage the acquisition of services and assets of the department.
- Ability to develop, interpret and apply policies, strategies and legislation.
- Advance skills in financial management and project management.
- Knowledge and understanding of PFMA and other public service financial legislative frameworks, analytical and numerical skills; good report writing skills, interpersonal and problem solving skills.

### Duties:

- The successful candidate will perform the following duties:
  - Develop and implement demand management frameworks and strategies;
  - Ensure the consolidation of the procurement requirements from branches in line with the strategic plan of the department timeously.
  - Ensure a consolidated procurement plan for goods and services with critical delivery dates and the approval thereof on time and submission to National Treasury.
- Manage the implementation of Central Supplier Database; facilitation of bid specification committee meetings; review and manage policies, instruction notes

and supply chain performance; monitor, analyse and implement SCM policies and National Treasury instruction notes.

- Review and implement sourcing strategy.
- Ensure sound governance and improved compliance with supply chain management reporting requirement.

**Enquiries:** Ms L Nesane, Tel: (012) 399 9045

**For attention:** The Director Human Resource Management.

**Closing date:** 07 December 2020.

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- All applications must be submitted on a signed **Z83 application form** (*click bold underlined text to download PDF form*) with a copy of a comprehensive CV, certified copies of qualifications (not older than six (06) months), ID document as well as a Driver's License (if required) in order to be considered.
  - **Applications must be forwarded** to the Director-General, Department of Environment, Forestry and Fisheries, For Attention: The Director: Human Resources Management, Private Bag X447, Pretoria, 0001 or hand-delivered to: Environment House, Erf 1563 Arcadia Extension 6, Cnr Soutpansberg and Steve Biko Road, Arcadia, Pretoria.
  - The National Department of Environment, Forestry and Fisheries is an equal opportunity, affirmative action employer.
  - It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualification Authority (SAQA).
  - Correspondence will be limited to successful candidates only.
  - Short-listed candidates will be subjected to screening and security vetting to determine their suitability for employment, including but not limited to: criminal records; citizenship status; credit worthiness; previous employment (reference checks); and qualification verification.
  - Short-listed candidates will be expected to avail themselves at the department's convenience.
  - **Entry level requirements for SMS posts:** In terms of the directive on compulsory capacity development, mandatory training days and minimum entry requirements for SMS that was introduced on 1 April 2015, a requirement for all applicants for SMS posts from 1 April 2020 is a successful completion of the Senior Management Pre-Entry Programme as endorsed by the National School of Government (NSG). The course is available at the NSG under the name Certificate for entry into SMS and the full details can be obtained by following the below link: <https://www.thensg.gov.za/training-course/sms-pre-entryprogramme/>. The successful candidate will be required to provide proof of completion of the NSG Public Service Senior Management Leadership Programme Certificate for entry into the SMS. Furthermore, candidates shortlisted for the SMS post will be subjected to a technical exercise that intends to test relevant technical elements of the job. Following the interview and the technical exercise, the selection panel will recommend candidates to attend a generic managerial competency assessment in compliance with the DPSA directive on the implementation of competency based assessments.
  - The person appointed to this position will be subjected to a security clearance, the signing of performance agreement and employment contract.
  - The department reserves the right not to make an appointment. If you have not been contacted within three 3 months after the closing date of the advertisement, please accept that your application was