



Deputy Director: Provincial Project Manager (EP 20/2019)

Salary: R869 007 per annum (all-inclusive remuneration package)

Centres: Mpumalanga Province

Requirements:

- A recognised National Diploma /Bachelor's Degree in Natural Science/ Environmental Sciences/ Development Studies/ Project Management plus extensive three to five (3-5) years relevant experience in project management
- Proven knowledge and experience in working on and supporting project management.
- Stakeholder management: ability to successfully manage a wide network of relationship, relevant experience in community development business concept development, feasibility testing, market research and sustainability testing.
- Knowledge and understanding of the EPWP, proven experience in implementation, monitoring and evaluation of government programmes.
- Ability to operate project management software as well as MS Office.
- Analytical and numerical skills.
- Good report writing skills, interpersonal and problem solving skills.
- Experience in people and financial management, communication.
- A valid code B driver's license and a willingness to travel extensively and work extended hours.

Duties:

- The successful candidate will perform the following duties: Manage and Evaluate business plans and provide assistance to project implementers, general management of contract documents and payments.
- Undertake project inspection and quality assurance.
- Review progress, financial audit and completion reports.

- Reviewing of project plans regularly to ensure tasks and milestones are being achieved in a timely manner, take an active part in the project issues/risk management process by contributing to the identification and prioritisation of existing and potential issues/risks, monthly reporting on projects to the province and the department.
- Provide ad-hoc support to the Directorate: Programme Implementation and the Chief Directorate: Environmental Protection and Infrastructure Protection.
- Oversee the management of staff and other resources in the province and;
- Undertake stakeholder engagement.

Enquiries: Ms G Modubu, Tel: 012 399 9693

For attention: Mr M Mashele

Closing date: 30 March 2020.

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- All applications must be submitted on a signed **Z83 application form** (*click bold underlined text to download PDF form*) with a copy of a comprehensive CV, certified copies of qualifications, ID document as well as a Driver's License (if required) in order to be considered.
 - **Applications must be forwarded** to the Director-General, Department of Environment Forestry and Fisheries, Private Bag X447, Pretoria, 0001 or hand-delivered to: Environment House, 473 Steve Biko Road, Arcadia, Pretoria.
 - The National Department of Environmental Forestry and fisheries is an equal opportunity, affirmative action employer.
 - It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualification Authority (SAQA). Correspondence will be limited to successful candidates only.
 - Short-listed candidates will be subjected to screening and security vetting to determine their suitability for employment, including but not limited to: Criminal records; Citizenship status; Credit-worthiness; Previous employment (reference checks); and Qualification verification.
 - Candidates shortlisted for the SMS post will be subjected to a technical exercise that intends to test relevant technical elements of the job.
 - Following the interview and the technical exercise, the Selection Panel will recommend candidates to attend a generic managerial competency assessment in compliance with the DPSA Directive on the implementation of competency based assessments.
 - Furthermore, the person appointed to this position will be subjected to a security clearance, the signing of a performance agreement and an employment contract.
 - All shortlisted candidates will be expected to avail themselves for an interview at the Department's convenience.
 - The Department reserves the right not to make an appointment.
 - No e-mailed, faxed or late applications will be considered.
 - If you have not been contacted within three 3 months after the closing date of the advertisement, please accept that your application was unsuccessful.