Environmental Officer Specialised Production: Invasive Alien Species: Enforcement (Internal Control) (LACE14/2019)

Salary: R402 045 per annum. (OSD)
Centres: Pretoria

Requirements:

- Honours Degree in Environmental Management/ Science or natural sciences or related field plus extensive and relevant competent compliance and enforcement experience in dealing with natural resources especially related to alien and invasive species.
- Experience in natural resource management together with relevant technical knowledge in the prevention and/or control of invasive and alien species.
- A Certificate in Environmental Management Inspector will be an added advantage
- Experience in or knowledge of alien and invasive species regulations related investigations and enforcement.
- Ability to compile case dockets with legally admissible evidence, including recording all progress in the investigative diary.
- Ability to draft legal defensible administrative notices, directives.
- Knowledge of the provisions of the National Environmental Management Act (NEMA) and National Environmental Management: Biodiversity Act (NEM: BA)
- Good interpersonal and communication skills. Ability to work under pressure and attend meetings with stakeholders, Willingness to travel, Computer literacy with experience.
- A valid driver's licence.

Duties:

- Criminal investigations and administrative enforcement in relation to invasive alien species within the country.
- Drafting of enforcement strategies to inform actions to be taken.
- Drafting of legal documents, notices, affidavits, charge sheets, and plea and sentence agreements.
- Obtain warning statements from suspects, open criminal cases to prosecute offenders.
Consult with prosecutors, police and all other stakeholders regarding criminal investigations.

Liaise with Directorate: Litigation and other directorates, provincial departments and local municipalities, external experts and/or consultants as well as other government institutions.

Implement the directorate’s filing system efficiently. Implement relevant SOPs and guidelines.

Participate in EMI events, training and projects.

Assist in responding to both Parliamentary and Media queries.

Develop and facilitate the implementation of national policies, strategies and programmes relating to the compliance and enforcement with the AIS regulations.

Compile and submit monthly reports to the supervisor and perform other administrative and related functions.

Enquiries: Sonja Meintjes, Tel.: 012 399 9597

For attention: Ms. Lerato Ngobeni.

Closing date: 11 November 2019.

All applications must be submitted on a signed Z83 application form (click bold underlined text to download PDF form) with a copy of a comprehensive CV, certified copies of qualifications, ID document as well as a Driver’s License (if required) in order to be considered.

Applications must be forwarded to the Director-General, Department of Environment Forestry and Fisheries, Private Bag X447, Pretoria, 0001 or hand-delivered to: Environment House, Erf 1563 Arcadia Extension 6, Cnr Soutpansberg and Steve Biko Road, Arcadia, Pretoria.

The National Department of Environmental Forestry and fisheries is an equal opportunity, affirmative action employer.

It is the applicant’s responsibility to have foreign qualifications evaluated by the South African Qualification Authority (SAQA). Correspondence will be limited to successful candidates only.

Short-listed candidates will be subjected to screening and security vetting to determine their suitability for employment, including but not limited to: Criminal records; Citizenship status; Credit-worthiness; Previous employment (reference checks); and Qualification verification.

Candidates shortlisted for the SMS post will be subjected to a technical exercise that intends to test relevant technical elements of the job.

Following the interview and the technical exercise, the Selection Panel will recommend candidates to attend a generic managerial competency assessment in compliance with the DPSA Directive on the implementation of competency based assessments.

Furthermore, the person appointed to this position will be subjected to a security clearance, the signing of a performance agreement and an employment contract.

All shortlisted candidates will be expected to avail themselves for an interview at the Department’s convenience.

The Department reserves the right not to make an appointment.

No e-mailed, faxed or late applications will be considered.

If you have not been contacted within three 3 months after the closing date of the advertisement, please accept that your application was unsuccessful.