



IT Governance Manager (COO 07/2018)

Salary: R697 011 per annum (all inclusive MMS remuneration package)

Centre: Pretoria

Requirements:

- A recognised three-year Degree/National Diploma in Information Technology (IT) or a relevant equivalent qualification.
- Three (3) – 5 years relevant experience.
- A thorough understanding of relevant legislations, best practices and frameworks.
- Project management and communication (written and spoken) skills. Knowledge of KING III and COBIT Governance framework.
- Must have ITIL and COBIT certification. TOGAF Certification will be added advantage.

Duties:

- Review and update framework aligned to COBIT 5.
- Establishment Steering Committees and provide secretariat services.
- Identify and implement control objectives.
- Perform Security Audit on Infrastructure.
- Perform Systems control audit.
- Audit Disaster recovery plans.
- Manage internal and external audit processes.
- Manage and maintain risk plan and register.
- Perform GAP analysis on the Master Systems Plan. Review implementation and compile management reports. III.
- Identify key risks on MSP. Review and ICT Policies, Standards and Procedures in terms of legislative framework.
- Identify and establish new policies, standards and procedures.
- Monitor implementation of policies.
- Conduct awareness sessions on policies and standards.

- Conduct awareness sessions on general IT matters.
- Develop awareness material for staff distribution.

Enquiries: Ms. N Dlamini; Tel: 012 399 8725

For attention: Mr. L I Letshedi

Closing Date: **01 April 2019**

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- All applications must be submitted on a signed **283 application form** (*click bold underlined text to download PDF form*) with a copy of a comprehensive CV, certified copies of qualifications, ID document as well as a Driver's License (if required) in order to be considered.
 - **Applications must be forwarded** to the Director-General, Department of Environmental Affairs, Private Bag X447, Pretoria, 0001 or hand-delivered to: Environment House, Erf 1563 Arcadia Extension 6, Cnr Soutpansberg and Steve Biko Road, Arcadia, Pretoria, marked for attention: Mr Gerald Ntshane/Ms Sibongile Zungu.
 - The National Department of Environmental Affairs is an equal opportunity, affirmative action employer.
 - It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualification Authority (SAQA). Correspondence will be limited to successful candidates only.
 - Short-listed candidates will be subjected to screening and security vetting to determine their suitability for employment, including but not limited to: Criminal records; Citizenship status; Credit-worthiness; Previous employment (reference checks); and Qualification verification.
 - Candidates shortlisted for the SMS post will be subjected to a technical exercise that intends to test relevant technical elements of the job.
 - Following the interview and the technical exercise, the Selection Panel will recommend candidates to attend a generic managerial competency assessment in compliance with the DPSA Directive on the implementation of competency based assessments.
 - Furthermore, the person appointed to this position will be subjected to a security clearance, the signing of a performance agreement and an employment contract.
 - All shortlisted candidates will be expected to avail themselves for an interview at the Department's convenience.
 - The Department reserves the right not to make an appointment.
 - No e-mailed, faxed or late applications will be considered.
 - If you have not been contacted within three 3 months after the closing date of the advertisement, please accept that your application was unsuccessful.