



## **Provincial Project Manager (Ref: EP04/2018)**

**Salary** R826 053 per annum (all inclusive remuneration package)

**Centre:** East London

### **Requirements:**

- A recognised 3-year tertiary qualification in in built environment or project management plus extensive relevant experience in project management; relevant experience in community development , business concept development ,feasibility testing ,market research and sustainability testing; knowledge of the EPWP, proven experience in implementation , monitoring and evaluation of government programmes; ability to operate project management software as well as MS Office; analytical and numerical skills; good report writing skills, interpersonal and problem solving skills; experience in people and financial management, valid code B driver's license and a willingness to travel.

### **Duties:**

- Manage and evaluate business plans and provide assistance to project implementers, general management of contract documents and payments;
- Undertake project inspection and quality assurance; review progress, financial audit and completion reports; reporting on projects to the province and the department; provide ad-hoc support to the Directorate: Programme Implementation and the Chief Directorate: Environmental Protection and Infrastructure Protection;
- Oversee the management of staff and other resources in the province; and undertake stakeholder engagement.

**Enquiries:** Mr N Khumalo Tel: 012 399 9703

**Closing Date:** 05 November 2018

**For Attention:** Ms Lerato Ngobeni

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- All applications must be submitted on a **Z83 application form** (*click bold underlined text to download PDF form*) accompanied by certified copies of qualifications, identity document (ID) as well as a comprehensive curriculum vitae (CV) and a valid Driver's License in order to be considered.
  - It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualification Authority (SAQA).
  - Correspondence will be limited to successful candidates only.
  - People with Disabilities are encouraged to apply
  - All candidates shortlisted for SMS post will be subjected to a technical competency exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the Bureau.
  - **Short-listed candidates will be subjected to screening and security vetting to determine their suitability for employment, including but not limited to: Criminal records; Citizenship status; Credit-worthiness; Previous employment (reference checks); and Qualification verification.**
  - Following the interview and the technical exercise, the Selection Panel will recommend candidates to attend a generic managerial competency assessment in compliance with the DPSA Directive on the implementation of competency based assessments.
  - Furthermore, the person appointed to this position will be subject to a security clearance, the signing of a performance agreement and an employment contract.
  - If you have not been contacted within three 3 months after the closing date of the advertisement, please accept that your application was unsuccessful.
  - The Department reserves the right not to make an appointment.
  - Relaxation of qualification requirements may be considered for non-OSD posts
  - **Applications must be forwarded to: The Director-General, Department of Environmental Affairs, Private Bag X447, Pretoria, 0001 or hand-delivered to: Environment House, Erf 1563 Arcadia Extension 6, Cnr Soutpansberg and Steve Biko Road, Arcadia, Pretoria.** No faxed, e-mailed and late applications will be considered.