



Control Environmental Officer Grade A: International Governance (Ref: EAS02/2016)

Salary R409 989 per annum

Centre: Pretoria

Requirements:

- A three year Bachelor's Degree/ National Diploma in Natural or Environmental Sciences or equivalent qualification in a related field plus extensive experience in international relations and cooperation;
- Knowledge of environmental, international governance and development issues (globally, regionally, locally);
- Experience in international liaison and coordination and an awareness of SA and government's priorities;
- Ability to manage directorate and plan for activities, including projects and policy matters. Stakeholder engagement;
- Ability to develop, interpret and apply policies, strategies and legislation;
- Knowledge of HR management practices, legal issues, negotiations and dealing with conflict;
- Negotiation skills, Presentation skills and Project management;
- People Management and Empowerment. Good computer skills.

Duties:

- Research and prepare policy and discussion documents to inform SA's negotiating positions on international environmental governance and relations;
- Conduct research and compile briefing documentation for multilateral structures. Manage, coordinate and facilitate the North-South bilateral agreements and the associated stakeholder consultations to inform SA negotiating positions on North-South bi/trilateral cooperation agreements and partnerships;
- Ensure sound management, monitoring and reporting on the use of multilateral and bilateral donor resources in line with sectoral priorities including supporting National Treasury negotiations on development cooperation agreements;
- Prepare reports on project portfolio. Conduct site visits of projects;
- Interact with internal stakeholders to ensure assistance is provided to National Treasury on projects;
- Facilitate mobilization of multilateral and bilateral donor resources.

Enquiries: Ms S Parker, tel: 012 399 9240

Attention: Mr I. Letshedi

Closing date: 23 January 2017

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- All applications must be submitted on a **Z83 application form** (*click bold underlined text to download PDF form*) accompanied by certified copies of qualifications, identity document (ID) as well as a comprehensive curriculum vitae (CV) and Driver's License in order to be considered.
 - The National Department of Environmental Affairs is an equal opportunity, affirmative action employer.
 - It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualification Authority (SAQA).
 - Correspondence will be limited to successful candidates only.
 - People with Disabilities are encouraged to apply
 - Short-listed candidates will be subjected to screening and security vetting to determine their suitability for employment, including but not limited to: Criminal records; Citizenship status; Credit-worthiness; Previous employment (reference checks); and Qualification verification. Candidates shortlisted for the SMS post will be subjected to a technical exercise that intends to test relevant technical elements of the job.
 - Following the interview and the technical exercise, the Selection Panel will recommend candidates to attend a generic managerial competency assessment in compliance with the DPSA Directive on the implementation of competency based assessments.
 - Furthermore, the person appointed to this position will be subject to a security clearance, the signing of a performance agreement and an employment contract.
 - If you have not been contacted within three 3 months after the closing date of the advertisement, please accept that your application was unsuccessful.
 - The department reserves the right not to make an appointment.
 - Relaxation of qualification requirements may be considered for non-OSD posts
 - **Applications must be forwarded to:** The Director-General: Department of Environmental Affairs, Private Bag X447, Pretoria, 0001 or hand-delivered to: Environment House, Erf 1563 Arcadia Extension 6, Cnr Soutpansberg and Steve Biko Road, Arcadia, Pretoria. No faxed, e-mailed and late applications will be considered.