



DIRECTOR: CLIMATE CHANGE MONITORING & EVALUATION CHANGE INFORMATION (CCAQ03/2017)

Salary: All-inclusive package of R 898 743 per annum. The package includes a basic salary (70% of package), the State's contribution to the Government Employees Pension Fund (13% of basic salary) and a flexible portion, which can be structured according to the individual's personal needs.

Centre: Pretoria

Requirements:

- A Bachelor's Degree in Natural Sciences /Physical Sciences/ Environmental Management (at NQF 07) or equivalent relevant qualification. Relevant post-graduate qualification will be an added advantage;
- Minimum of five years' experience at a middle/ senior management level. Proven competence in the area of stakeholder management;
- Specialist knowledge of the latest available tools and methodological guidance to compile the GHG inventory report. Expertise in communication skills;
- Knowledge in climate change policy development and an awareness of SA and government's priorities in this regard. Ability to leverage internal and external resources to consistently deliver quality products;
- Specialist knowledge and skills to develop knowledge resources and products. Proven competence to manage and plan for activities, including projects and policy matters;
- Knowledge of HR management practices, legal issues, negotiations and dealing with conflict;
- Assist in career planning and effective deployment of personnel. Ability to control and manage the budget of the directorate. Perform in-house training for subordinates.

Duties:

- Oversee the development, finalization and publication of the National Communication;
- Oversee the development, finalization and publication of the Biennial Update Report;
- Oversee the development, improvement, finalization and publication of national Greenhouse Gas Inventory Report;
- Oversee the implementation of the Greenhouse Gas related projects. Lead the design, development and publishing of the Climate Change Annual Report. Manage the knowledge function of the Chief Directorate.

Enquiries: Mr B. Mantlana; Tel: (012) 399 – 9148

Attention: Ms M. van Schalkwyk

Closing date: 12 June 2017

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- All applications must be submitted on a **Z83 application form** (*click bold underlined text to download PDF form*) accompanied by certified copies of qualifications, identity document (ID) as well as a comprehensive curriculum vitae (CV) and Driver's License in order to be considered.
 - The National Department of Environmental Affairs is an equal opportunity, affirmative action employer.
 - It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualification Authority (SAQA).
 - Correspondence will be limited to successful candidates only.
 - People with Disabilities are encouraged to apply
 - Short-listed candidates will be subjected to screening and security vetting to determine their suitability for employment, including but not limited to: Criminal records; Citizenship status; Credit-worthiness; Previous employment (reference checks); and Qualification verification. Candidates shortlisted for the SMS post will be subjected to a technical exercise that intends to test relevant technical elements of the job.
 - Following the interview and the technical exercise, the Selection Panel will recommend candidates to attend a generic managerial competency assessment in compliance with the DPSA Directive on the implementation of competency based assessments.
 - Furthermore, the person appointed to this position will be subject to a security clearance, the signing of a performance agreement and an employment contract.
 - If you have not been contacted within three 3 months after the closing date of the advertisement, please accept that your application was unsuccessful.
 - The department reserves the right not to make an appointment.
 - Relaxation of qualification requirements may be considered for non-OSD posts
 - **Applications must be forwarded to:** The Director-General: Department of Environmental Affairs, Private Bag X447, Pretoria, 0001 or hand-delivered to: Environment House, Erf 1563 Arcadia Extension 6, Cnr Soutpansberg and Steve Biko Road, Arcadia, Pretoria