CONTACT DETAILS FOR ISSUING AUTHORITIES
(SOUTH AFRICA AND NEIGHBOURING COUNTRIES)

Updated 13 March 2012

**Department of Environmental Affairs (DEA) - [www.environment.gov.za](http://www.environment.gov.za)**

- **Postal address:** Private Bag X447, Pretoria, 0001
- **Physical address:** 315 Pretorius Street, corner Pretorius & Van der Walt Streets, Fedsure Forum Building, North Tower, Pretoria, 0001
- **Tel:** 012 310-3534/3911
- **Fax:** 012 320-7026

Permit applications: Mr. Mpho Tjiane – Assistant Director: Compliance at mtjiane@environment.gov.za or phone: 012 310-3221; fax: 012 320-7026.

**Green Scorpions or Law Enforcement:**
Complaints Hotline 24 hours: 0800 205 005 or environment@tip-off.com or you can dial DEA call centre at 086 111 2468 or e-mail: callcentre@environment.gov.za

**Department of Agriculture, Forestry and Fisheries (DAFF) – [www.daff.gov.za](http://www.daff.gov.za)**

- **Postal address:** Head Office, Private Bag X250, Pretoria, 0001
- **Physical address:** Cape Town Branch, Private Bag X9087, Cape Town, 8000.
- **Tel:** 012 319-6000
- **Fax:** 012 319-0000

Landowner permission must be obtained beforehand before entering any of the forests under their jurisdiction.


- **Postal address:** Head Office, Private Bag X313, Pretoria, 0001
- **Physical address:** 185 Schoeman Street, Pretoria
- **Tel:** 0800 200 200
- **Fax:** 012 336-8664

Landowner permission must be obtained beforehand before entering any of the areas under their jurisdiction.


**Department of Economic Development and Environmental Affairs (DEDEA) – General enquiries:**

- **Postal address:** Private Bag X 0054, Bhisho, 5605
- **Physical address:** Palm Square Business Park, Beacon Bay, East London, 5205.
- **Tel:** (043) 742-0360 or (040) 609- 4707 / 6
- **Switch Board:** (043) 605-7000
- **Fax:** (043) 742-0365

- **Postal address:** Private Bag X9060, East London, 5200
- **Physical address:** Alderwood House, Palm Square Business Park, Beacon Bay, East London, 5205
- **Tel:** (043) 707-4002
- **Fax:** (043) 748-2060
- **Cacadu (Western) Region**: [www.cacadu.co.za](http://www.cacadu.co.za)
  - **Postal address**: Private Bag X5001, Greenacres, Port Elizabeth, 6057
  - **Physical address**: Collegiate Provincial Building, cor. Belmont Terrace and Castle Hill, Central Port Elizabeth
  - **Tel**: (041) 508-5800/5808
  - **Fax**: (041) 508-5867

  - **Postal address**: Private Bag X5029, Mthatha, 5099
  - **Physical address**: cor. Owen and Leeds Street, Botha Sigcau Building, 5th Floor, Mthatha
  - **Tel**: (047) 531-1191
  - **Fax**: (047) 531-2887

- **Alfred Nzo Region**: [www.alfrednzodm.org.za](http://www.alfrednzodm.org.za)
  - **Postal address**: Private Bag X3513, Kokstad, 4700
  - **Physical address**: 100 Main Street, Kokstad
  - **Tel**: (039) 727-3282
  - **Fax**: (039) 727-3273

- **Chris Hani Region**: [www.chrishanidm.org.za](http://www.chrishanidm.org.za)
  - **Postal address**: P.O. Box 9636, Queenstown, 5320
  - **Physical address**: Old Royal Hotel Building, Cathcart Road, Queenstown.
  - **Tel**: (045) 838-3983
  - **Fax**: (045) 838-3981
  - **Direct Fax**: 086 612 5063

  - **Postal address**: Private Bag X1016, Aliwal North, 9750.
  - **Physical address**: 10 Smith Street, Aliwal North.
  - **Tel**: (051) 633-2901
  - **Fax**: (051) 633-3117

**Green Scorpions or Law Enforcement Unit staff:**
- **Jaap Pienaar**: Chief Enforcement Officer Biodiversity – (040) 609-4717/ 082 853 1844 or e-mail address: jaap.pienaar@deaet.ecape.gov.za

Application forms can be obtained from Mr. Alan Southwood – Alan.Southwood@deaet.ecape.gov.za or (041) 508-5813.

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### Eastern Cape Parks Board – [www.ecparks.co.za](http://www.ecparks.co.za)

- **Physical address**: Palm Square Business Park, Iron Wood House, Bonza Bay Road, Beacon Bay, East London, 5247.
  - **Tel**: (043) 701-9600

- **Scientific Services Office**:
  - **Postal address**: P.O. Box 11235, Southernwood, 5200
  - **Physical address**: 6 St Marks Road, Southernwood, East London, 5201
  - **Tel**: (043) 705-4400 or 086 111 3320
  - **Fax**: 086 611 1623/4
  - **Manager**: Scientific Services – Dr. Dave Balfour at Dave.Balfour@ecparks.co.za

Research agreements must be signed before any collection or research can be conducted in any of the parks under their jurisdiction.
For the following areas applications forms can be submitted to the relevant EKZNW Ecological Advice Coordinator or Biodiversity Research Coordinator (a map indicating management regional boundaries is available on the website. Select “contact us” in the heading column and from the drop down box “research contacts” to view the map):
Research applications for the specific management regions indicated on the map can be submitted to the following e-mail addresses:

Eastern section of KZN: research-east@kznwildlife.com
Western section of KZN: research-west@kznwildlife.com

The latest application form can be downloaded from the contact us, research contact site and have very clear instructions as the procedures to be followed (page 2).

General research enquiries: research@kznwildlife.com or phone: 033 845-1999

General permit enquiries: permits@kznwildlife.com or 033 845-1320/1324/1652/ 1968
Should you wish to conduct research in iSimangaliso Wetland Park, please see the information below for iSimangaliso Wetland Park Authority.

A list of TOPS species is available on the website for KZN Province: www.kznwildlife.com

Green Scorpions or Law Enforcement Officers:
- Roderick Potter: Senior Enforcement Officer Biodiversity - 082 772 8343 or e-mail address: rpotter@kznwildlife.com
- Wayne Evans: Marine Prosecutions Officer – 031 724-1188 or evansw@kznwildlife.com

iSimangaliso Wetland Park Authority - www.isimangaliso.com

For research to be conducted in iSimangaliso Wetland Park Authority (previously the Greater St. Lucia Wetland Park Authority)
- Applications can be either submitted directly to the iSimangaliso Research Officer at the following e-mail address: nerosha@isimangaliso.com or with your Ezemvelo KZN Wildlife application.

Postal address: The Dredger, Private Bag X05, St. Lucia, 3936.
Tel: 035 590-1633
Fax: 035 590-1602
E-mail: info@isimangaliso.co
24 hour emergency hotline: 082 797 7944

FREE STATE PROVINCE – www.detea.fs.gov.za

Department of Economic Development, Tourism and Environmental Affairs

Physical address: Agricultural Building, 98 Zastron Street, Bloemfontein, 9300
Postal address: Private Bag X20801, Bloemfontein, 9300
Tel: 051 400-9527
Call Centre: 051 404-9600/3/4/5/9
Fax: 051 400-9523
Permit Office: Diane Nel: nel@dteea.fs.gov.za or phone: (051) 400-9526

Green Scorpions or Law Enforcement Officers
- André Schlemmer: Chief Nature Conservation Officer Enforcement – (051) 400-9538, 079 992 1574 or e-mail address: andres@dteea.fs.gov.za
- Werner Böing: Acting Deputy Director: Compliance monitoring, enforcement and permit office – (051) 400-9535, 083 400 6595 or e-mail address: boing@dteea.fs.gov.za
- Hannes Blom: Chief Nature Conservation Officer Hunting – (051) 400-9413, Fax: (051) 400-9523, Mobile: 083 632 3992 or e-mail address: blomh@detea.fs.gov.za

FORESTRY SA – www.forestry.co.za

GAUTENG PROVINCE - www.gdard.gpg.gov.za

Gauteng Department of Agriculture and Rural Development (GDARD)

Application Process:
Applications forms can be downloaded from: www.gdard.gpg.gov.za/Applications_NCOP.htm

Green Scorpions or Law Enforcement Officers:
For reporting environmental crimes: 0800 012 322
- Ephenia Shezi: Compliants Registar – (011) 355-1440 (Green Scorpions Hot Line) or e-mail address: green.scorpions@gauteng.gov.za
- Lourens Badenhorst: Director Enforcement and Compliance – (011) 355-1457 or Lourens.Badenhorst@gauteng.gov.za
- Stony Steenkamp: Deputy Director Enforcement and Compliance – 082 768 3557 or e-mail address: Stony.Steenkamp@gauteng.gov.za
- Eric Mbele: Principal Enforcement Officer, Biodiversity Investigations – (011) 355-1252, 078 146 5209 or e-mail address: Mncedisi.Mbele@gauteng.gov.za
- Kallie Booyse: Chief Conservation Officer Biodiversity Enforcement (OR Tambo) – 073 305 0161 or Kallie.booyse@gauteng.gov.za
- Mandla Tshabalala: Senior Conservation Officer Biodiversity Enforcement (OR Tambo) – mandla.tshabalala@gauteng.gov.za

Kingdom of Lesotho – www.environment.gov.ls

The Ministry of Tourism, Environment and Culture is responsible for environmental issues. The Department of Environment falls under this Ministry. The Department consist of a few Divisions and the Division that deals with the conservation of Fauna and Flora is the Biodiversity Conservation Division.
Postal address for the Ministry is: P.O. Box 52, Maseru, 100, Lesotho.
Tel: +266 22 326075
E-mail: bokangtheko@yahoo.com

Contacts in the Division Biodiversity Conservation
Director National Parks: Ms. Bokang Theko
Tel: +266 22 61 263131

LIMPOPO/ NORTHERN PROVINCE – www.ledet.gov.za

Limpopo Department of Economic Development, Environment and Tourism (LEDET)

Physical address: 20 Hans van Rensburg Street/19 Biccard Street, Polokwane, Limpopo
Postal address: Private Bag X9484, Polokwane, 0700
Tel: (015) 293-8300
Fax: (015) 295-4107

➢ Capricorn District
Physical address: 90 Bok Street, Gani House, Polokwane.
Postal address: Private Bag X9555, Polokwane, 0700
Tel: (015) 297-3839/8962
Fax: (015) 297-7595

➢ Greater Sekhukhune District
Physical address: Zone F & B, Parliamentary Complex, Chuenespoort
Postal address: Private Bag X31, Chuenespoort, 0745
Tel: (015) 633-5104/5169/5890
Fax: (015) 633-5153

➢ Mopani District
Physical address: Zone A, Mopani Government Building, Giyani
Postal address: Private Bag X9681, Giyani, 0826
Tel: (015) 812-0365/1331 or 015 793-2471
Fax: (015) 812-0604 or 015 793-2571

➢ Waterberg District
Physical address: 84 River Street, Modimolle
Postal address: Private Bag X1041, Modimolle, 0510
Tel: (014) 777-1539 or 717-1055
Fax: (014) 777-1545 or 717-5200

➢ Vhembe District
Physical address: Block E & F, Old Parliamentary Building, Thohoyandou
Postal address: Private Bag X5088, Thohoyandou, 0950
Tel: (015) 962-4722/3/4/5/6/7
Fax: (015) 962-4829

CITES and Permit Management:
Postal address: P.O. Box 55464, Polokwane, 0700
Tel: (015) 290-7000
Fax: (015) 295-5018
E-mail: Permits@ledet.gov.za or MolotoR@ledet.gov.za

Application forms can be downloaded from their webpage (go to: wildlife traders & regulations, applications forms and for research applications to: project proposal formats on the website as above).
MPUMALANGA Tourism and Parks Agency – www.mpumalanga.com

Head Office Postal address: Private Bag X11338, Mbombela (Nelspruit), 1200
Head Office Physical address: Mpumalanga Parks Board, Hall Gateway, Mataffin, Off N4 National Road, (Nelspruit) Mbombela
Tel: (013) 759-5300/01
Fax: (013) 755-3928
E-mail: Dorothy Mnisi: Dorothy@mpta.co.za or 083 579 2455
Alternatively: info@mpta.co.za

Green Scorpions or Law Enforcement:
- Juan de Beer: Manager Biodiversity Enforcement – (013) 759-5320 or 083 628 1827 or juan@mpta.co.za
- Melissa Jooste: Enforcement Officer in Ermelo Area – 073 334 0738 or Melissa@mpta.co.za
- Riaan de Lange: Senior Conservation Officer Hunting – (013) 759-5336 or 083 626 6312 or riaan@mpta.co.za
- Louw Steyn: Manager Damage Causing Animal Control Unit – (013) 759-5337 or louw@mpta.co.za

All research projects must be registered. Project application forms available from the Office in Nelspruit or Dorothy Mnisi – Dorothy@mpta.co.za
For enquiries about Fauna permits, contact Lientjie Cohen – lientjiec@mweb.co.za
For enquiries about Flora permits, contact Mervyn Lotter – mervyn.lotter@gmail.com

NAMIBIA – www.met.gov.na

Ministry of Environment and Tourism

Address:
Postal Address: Ministry of Environment and Tourism, Directorate Scientific Services (DSS), Research and permit Control, Private Bag 13306, Windhoek, Namibia
Tel: + 264 61 263131
Fax: + 264 61 259101

Permit application information:
Permit application turn-around time: 3 months waiting period
A “work visa” is required if the period of work to be done in Namibia is under 3 months
A “work permit” is required if more than 3 months are going to be spent on work in the country
A separate export permit must be applied for.
In addition, should any of the species occur on the CITES list, a CITES permit must be obtained and in the case of animals a veterinary clearance certificate as well.

Permit applications to be submitted to: Mr Toivo Uahengo - tuahengo@met.na – Directorate Scientific Services

NORTHERN CAPE PROVINCE– www.northern-cape.gov.za

Department of Environment and Nature Conservation (D.E.N.C.)

Department of Environment and Nature Conservation (HO).
Physical address: Metlife Towers Building/Post Office Building, Top and 1st Floors 224 du Toitspan Road, Kimberley, 8300
Postal address: Private Bag X6120, Kimberley, 8301
Tel: (053) 807-7416/7300
Fax: (053) 807-7328 or
Physical address: Sasko Building, 90 Long Street, Kimberley, 8300
Postal address: Private Bag X6102, Kimberley, 8301
Tel: (053) 807-7430
Fax: (053) 831-3530
Fax2email: 086 659 7032
Work Fax: 086 515 1769
E-mail: permits@vodamail.co.za or msmit@half.ncape.gov.za or cscholtz@half.ncape.gov.za

Regional Offices:
- **Springbok Office:**
  - Postal Address: Private Bag X16, Springbok, 8240.
  - Physical address: Cor. Voortrekker and Magasyn Streets, Springbok.
  - Tel: (027) 718-8800
  - Fax: (027) 718-8814

- **De Aar Office:**
  - Postal Address: Private Bag X1014, De Aar, 7000.
  - Physical address: 47 Church Street, De Aar.
  - Tel: (053) 631-0601/0616
  - Fax: (053) 631-0343

- **Kuruman Office:**
  - Postal Address: P.O. Box 2249, Kuruman, 8460.
  - Physical address: 48 Stewart Street, Kuruman.
  - Tel: (053) 712-0108
  - Fax: (053) 712-0936

- **Upington Office:**
  - Postal Address: P.O. Box 231, Upington, 8800;
  - Physical address: Cor. River & Mark Street, Upington Building.
  - Tel: (054) 332-2885
  - Fax: (054) 331-1155

- **Calvinia Office:**
  - Postal Address: P.O. Box476, Calvinia, 8190.
  - Physical address: Fierling Street, Old Voortrekker Hospital Building, Calvinia.
  - Tel: (027) 341-8360
  - Fax: (027) 341-1718

- **Mier Office:**
  - Postal Address: P.O. Box 23, Mier, 8811.
  - Physical address: 63 Loudof Street, Mier.
  - Telefax: (054) 531-0019

Green Scorpions or Law enforcement officers:
- Pieter van Niekerk: Assistant Director: Biodiversity Compliance and Enforcement – 079 496 4146 or pvanniekerk@half.ncape.gov.za
- Leon Muller: Chief Nature Conservation Officer – (027) 341-1779 or lmuller@half.ncape.gov.za or leon.muller@hotmail.com
- Donald Modukanele: Donald.modukanele@hotmail.com

North West Parks and Tourism Board – www.tourismnorthwest.co.za and www.parksnorthwest.co.za

North West Parks and Tourism Board (NWP&TB)
Postal address: P.O. Box 4488, Mmabatho, 2735
Physical address: Heritage House, Cookes Lake, 30/31 Nelson Mandela Drive, Mafikeng
Tel: (018) 397-1500
Fax: (018) 397-1660
Call Centre: 0861 111 866
E-mail: info@tourismnorthwest.co.za
Landowner permission must be obtained after obtaining a Provincial collection and transport/export permit from DEDECT (see below).

NORTH WEST PROVINCE – www.nwpg.gov.za

North West Department of Economic Development, Environment, Conservation and Tourism (DEDECT)

Physical address: Department House (NWDC Building), Corner Provident Street and University Drive, Mmabatho.
Postal address: Private Bag X 2039, Mmabatho, 2735.
Tel: (018) 387-7700
Contact: Ms. Khumoetsile Molatlhegi at kmolatlhegi@nwpg.gov.za or Jeff Motsumi at gmotsumi@nwpg.gov.za

Contact different regional offices, depending on which area you will be collecting in:

- **Eastern region - Bojanala Platinum District:**
  Postal address: Private Bag X82296, Rustenburg, 0300
  Physical address: 80 Church Street, Rustenburg.
  Tel: (014) 592-7378
  Fax: (014) 592-7249

- **Southern Region – Dr. Kenneth Kaunda District:**
  (Vredefort Dome/Potchefstroom Office)
  Tel: (018) 299-6500
  Fax: (018) 294-6008
  (Wolmaranstad)
  Tel: (018) 596-1996
  Fax: (018) 597-1996

- **Vryburg region: Dr. Segomotso Ruth Mompati District:**
  Tel: (053) 927-6196
  Fax: (053) 927-2904

- **Central region: Ngaka Modiri Molema District:**
  (Mafikeng)
  Tel: (018) 381-0222/4
  Fax: (018) 381-7020
  Switchboard: (018) 389-5111
  (Marico)
  Tel: (018) 381-0222/4
  Fax: (018) 381-7020

**Green Scorpions or Law Enforcement Officers:**
- Basi Diole: Deputy Director Biodiversity Permitting and Criminal Investigations - Cell: 082 331 9759 or (018) 389-5717
- Oupa Chauke: Assistant Director Biodiversity Investigations, Mmabatho District – Mobile:073 240 6330
- J. Mecoamere: Resource Conservation Officer Biodiversity Criminal Investigations, Rustenburg District. Mobile: 078 331 7570

For landowner permission to conduct research in any of the reserves contact: The North West Parks and Tourism Board at 0861 111 866 or e-mail: info@tourismnorthwest.co.za as above
Permission to conduct research (landowner permission) in any of the parks resorting under SANParks has to be obtained by registering a formal research project and agreeing to their terms and conditions.

**Head Office:**

**Physical address:** 643 Leyds Street, Muckleneuk, 0002

**Postal address:** P.O. Box 787, Pretoria, 0001

**Tel:** (012) 426-5000

For research in the various parks as stipulated below applications and enquiries should be directed to:

- For research conducted in the following parks - Kruger National Park, Mapungubwe National Park and Marakele National Park and for multiple reserve applications over and above these listed:
  - **Science Liaison Officer:** Thembi Khoza
  - **Postal address:** Kruger National Park, Private Bag X402, Skukuza, Kruger Park, 1350
  - **E-mail:** thembi.khoza@sanparks.org
  - **Tel:** (013) 735-4254
  - **Fax:** (013) 735-4055

- For Agulhas National Park, Table Mountain National Park, Bontebok National Park, Tankwa Karoo National Park and West Coast National Park.
  - **Science Liaison Officer:** Ruth-Mary Fisher or alternatively Carly Cowell
  - **Postal address:** Cape Research Centre, P.O. Box 216, Steenberg, 7947.
  - **E-mail:** ruth-mary.fisher@sanparks.org, or alternatively: carly.cowell@sanparks.org
  - **Tel:** (021) 713-7511/701-8692
  - **Fax:** (021) 712-0131

- For research conducted in the following coastal parks: Garden route National Park (formerly Knysna National Lake Area, Tsitsikama National Park, Wilderness National Park and ex-DWAF Forestry areas)
  - **Science Liaison Officer:** Michael Radzilani
  - **Postal address:** P.O. Box 176, Sedgefield, 6573
  - **E-mail:** michael.radzilani@sanparks.org
  - **Tel:** (044) 343-1302
  - **Fax:** (044) 343-2331

- For all other parks and multi-park applications - Augrabies Falls National Park, Camdeboo National Park, Golden Gate Highlands National Park, Karoo National Park, Mountain Zebra National Park, Namaqua National Park & Kgalagadi Transfrontier Park & Ai-Ais/Richtersveld Transfrontier National Park
  - **Science Liaison Officer:** Thembi Khoza
  - **E-mail:** thembi.khoza@sanparks.org
  - **Tel:** (013) 735-4254
  - **Fax:** (013) 735-4055
  - Or
  - **Science Liaison Officer:** Dudu Job
  - **Postal address:** Arid Ecosystem Research Unit, P.O. Box 110040, Hadison Park, Kimberley, 8300.
  - **E-mail:** dudu.job@sanparks.org
  - **Tel:** (053) 832-5488
  - **Fax:** (053) 833-4543

- **Social Science Research**
  - The Officer in charge of Research
  - **Postal address:** P.O. Box 787, Pretoria, 0001
  - **Tel:** (012) 426-5205
  - **Fax:** (012) 426-5547
Guideline documents for conducting research and applications forms are available on their webpages. Also available on the webpages is the Submission dates for project applications and reporting.

**Swaziland - www.environment.gov.sz**

Ministry of Tourism, Environment and Communication

Swaziland Environmental Authority (SEA) – www.environment.gov.sz or www.sea.org.sz

**Postal address:** P.O. 2652, Mbabane, Swaziland
**Tel:** (00268) 404-46420 or 404-7893
**E-mail:** sea@realnet.co.sz or seabiodiv@realnet.co.sz

or the direct contact for permits:

**Postal address:** Forestry Department, Malkens Research Station, Herbarium section.
**Physical address:** P.O. Box 4, Malkens, M202, Swaziland.
**Tel:** (00268) 763-78010 or alternatively (00268) 252-74124 or 240-46420.
**Contact:** Mr. Zachariah Dlamini (Assistant Herbarium Curator) to advice on permit applications

**Swaziland Environment Authority (SEA).**
**Postal address:** P.O. Box 2602, Mbabane H100, Swaziland
**Physical address:** Top Floor, New SPTC Building, Industrial Site, Sheffield Road, Mbabane, Swaziland
**Tel:** +268 2404-6960 or 2404-7893
**Fax:** + 268 2404-1719
**E-mail:** info@sea.org.sz

**WESTERN CAPE – www.capenature.co.za**

The Western Cape Nature Conservation Board trading as CapeNature

**Postal address:** CapeNature, Private Bag X 29, Gatesville, 7766
**Physical address:** PGWC Shared Service Center, c/o Bosduif & Volstruis Streets, Bridgetown, 7764
**Tel:** (021) 483-0118/0120/21/22/23
**Switchboard:** (021) 483-0000
**Direct fax:** Permit section: 086 556 7734
**E-mail:** permits.fax@capenature.co.za

For any permit enquiries contact: Deon Hignett - dhignett@capenature.co.za or Danelle Kleinhans – dkleinhans@capenature.co.za

Application forms and payment advise available from their webpages.

**Green Scorpions or Law Enforcement Officers:**
- Paul Gildenhuys: Manager Biodiversity Enforcement (Jonkershoek); pgilden@kingsley.co.za or 021 866-8012 or 082 551 8312
- Johann Oelofse: Conservation Services (George); (044) 802-5316 or 082 411 5445
- Carl Brown: Conservation Services (Belville); brownc@mweb.co.za or (021) 957-5920 or 082 784 8718