APPLICATION FOR A LICENCE REGARDING PROTECTED TREES

[SECTION 15(1) OF THE NATIONAL FORESTS ACT, 1998, AS AMENDED]

PLEASE READ CAREFULLY

This form
If you want to –
(a) cut, disturb, damage or destroy any protected tree, or
(b) possess, collect, remove, transport, export, purchase, sell, donate or in any other manner acquire or dispose of any protected tree, or any forest product derived from a protected tree,
you must complete this form (in PRINTED LETTERS and BLACK INK) and send or deliver it to the nearest Forestry office of the Department of Environment, Forestry and Fisheries.

Exemptions from licensing
Certain of the abovementioned activities, or parts of a protected tree or its products, may from time to time be exempted from licensing, as published in the Government Gazette. Enquiries regarding exemptions can be made at the nearest Forestry office of the Department of Environment, Forestry and Fisheries.

Other laws
A licence issued under the National Forests Act, 1998, does not exempt you from the provisions of other laws. If, for example –
(a) what you want to do is identified as an activity under section 24 of the National Environmental Management Act, 1998 (Act No. 107 of 1998), or
(b) you want to cultivate virgin soil, as covered by the Conservation of Agricultural Resources Act, 1983 (Act No. 43 of 1998),
you must also get permission under those laws.

<table>
<thead>
<tr>
<th>LIST OF POSSIBLE ACTIVITIES</th>
<th>Mark with X</th>
<th>Parts of form to be completed</th>
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<th>Mark with X</th>
<th>Parts of form to be completed</th>
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<tbody>
<tr>
<td>Application for:</td>
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<td>Application for:</td>
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<tr>
<td>Cut, disturb, damage or destroy protected tree(s)</td>
<td>A, B</td>
<td></td>
<td>Sell or donate timber derived from cut, damaged or destroyed protected trees</td>
<td>A, H</td>
<td></td>
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<tr>
<td>Prune or de-limb individual trees</td>
<td>A, B, C</td>
<td></td>
<td>Harvest non timber produce, derived from protected trees (e.g. bark, fruit, seed)</td>
<td>A, B, I</td>
<td></td>
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<td>Cut, destroy, and/or transplant protected trees to change the land use (e.g. convert forest to agriculture or infrastructure development)</td>
<td>A, B, D</td>
<td></td>
<td>Transport, move, or export non timber produce, derived from protected trees (e.g. bark, fruit, seed)</td>
<td>A, J</td>
<td></td>
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<td>Disturb trees (e.g. by excavations for buildings or earth moving operations)</td>
<td>A, B, E</td>
<td></td>
<td>Transport, move, or export transplanted trees/seedlings</td>
<td>A, K</td>
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<td>Selectively cut or destroy individual trees/seedlings (e.g. if you want to remove free-standing individual trees, or trees from amongst other trees)</td>
<td>A, B, F</td>
<td></td>
<td>Transport, move, or export timber derived from cut, damaged or destroyed protected trees</td>
<td>A, K</td>
<td></td>
</tr>
<tr>
<td>Transplant live trees/seedlings (e.g. if you want to remove free-standing trees, or trees from amongst others)</td>
<td>A, B, F</td>
<td></td>
<td>Purchase, receive or possess timber derived from cut, damaged or destroyed protected trees</td>
<td>A, L</td>
<td></td>
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<tr>
<td>Use timber derived from protected trees</td>
<td>A, G</td>
<td></td>
<td>Purchase, receive or possess transplanted trees/seedlings</td>
<td>A, L</td>
<td></td>
</tr>
</tbody>
</table>
### A  PARTICULARS OF APPLICANT AND GENERAL INFORMATION

<table>
<thead>
<tr>
<th>Name of applicant</th>
<th></th>
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<tbody>
<tr>
<td>ID Number †</td>
<td></td>
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<tr>
<td>Postal address</td>
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<tr>
<td>Residential address</td>
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<td>Fax number</td>
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<td>Telephone number</td>
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<td>Cellular phone number</td>
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<td>E-mail address</td>
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<tr>
<th>Gender:</th>
<th>M</th>
<th>F</th>
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<tbody>
<tr>
<td>Race:</td>
<td>Black</td>
<td>White</td>
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† ATTACH A CERTIFIED COPY OF YOUR IDENTITY DOCUMENT TO THIS APPLICATION FORM

Indicate in the space provided below whether you are the owner of the land on which the trees occur, or of a business engaged in disposing of trees and/or their products, or whether you represent the owner of such land or business (Mark with X).

Owner: [ ] Representative: [ ]

If not the owner, attach proof that you are a duly authorized representative / proxy of the owner(s), and provide the following particulars of the landowner or owner(s) of a business, where applicable (indicate with N/A where not applicable):

<table>
<thead>
<tr>
<th>Name of landowner</th>
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<tbody>
<tr>
<td>Name of business owner</td>
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<td>ID Number</td>
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<td>Name of business</td>
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<td>E-mail address</td>
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If relevant to the activity applying for, identify the land on which the tree or trees occur(s):

Supply as much as possible detail information, e.g. province, district, town, property names and numbers, name of forest, where applicable and possible

For what period is the licence required? [ ]
### B CUT, DISTURB, DAMAGE¹ OR DESTROY A TREE² / TREES² FROM ONE OR MORE OF THE FOLLOWING PROTECTED TREE CLASSES³:

(To be completed by the owner, or his/her authorized representative, of the land on which the trees occur)

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<tbody>
<tr>
<td>a)</td>
<td>a specific individual tree</td>
<td>(an individually proclaimed indigenous or exotic tree)</td>
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<td></td>
</tr>
<tr>
<td>b)</td>
<td>a specific group of trees</td>
<td>(may be indigenous or exotic)</td>
<td></td>
<td></td>
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<tr>
<td>c)</td>
<td>a specific woodland</td>
<td>(savanna or bushveld)</td>
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<td>d)</td>
<td>a specific tree species</td>
<td>(A list of proclaimed indigenous species is gazetted annually)</td>
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Mark with X:

[Note¹: Damage includes that caused by pruning or de-limbing, and bark harvesting]
[Note²: Including dead trees]
[Note³: Most of the applications will be for class d), where all specimens of a declared species (mostly indigenous) are protected]

Attach a copy of a 1: 10 000, 1:50 000 or similar suitable topo-cadastral or orthophoto map showing the location of the trees in the case of protected classes b) and c) above.

### C PRUNE OR DE-LIMB INDIVIDUAL TREES

(To be completed by the owner, or his/her authorized representative, of the land on which the trees occur)

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<td>a)</td>
<td>For what purpose?</td>
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b) Name the tree/trees:

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c) How many trees?

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d) Give an indication of the characteristics/size/dimensions of the tree/trees (e.g. multi-/single-stemmed, shrub/tree, stunted, deformed or of good form; height, extent of crown):

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 e Describe the condition of the tree/trees (e.g. whether sparse or dense, healthy, diseased, senile, dying or dead):

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### D  CUT, DESTROY AND/OR TRANSPLANT PROTECTED TREES TO CHANGE THE LAND USE

(To be completed by the owner, or his/her authorized representative, of the land on which the trees occur)

a) State whether it is for agriculture, development of infrastructure, clearing of firebreaks, etc., and provide reasons:

_______________________________________________________________________
_______________________________________________________________________
_______________________________________________________________________

b) Name the trees________________________________________________________

c) How many trees/how large the area?_____________________________________

d) Give an indication of the characteristics/size/dimensions of the tree/trees (e.g. multi-/single stemmed, shrub/tree, stunted, deformed or of good form; height, extent of crown)

_______________________________________________________________________
_______________________________________________________________________
_______________________________________________________________________

 e) Describe the condition of the tree/trees (e.g. whether sparse or dense, healthy, diseased, senile, dying or dead):_____________________________________________

_______________________________________________________________________

f) Attach sketch plan and description to illustrate how trees will be affected by development.

   ![Sketch plan attached?](yes/no)

   Sketch plan attached?  (Mark with X)  yes  no

g) Attach approved building plans and other documentary evidence of compliance with other legislation governing changes in land use

   ![Documents attached?](yes/no)

   Documents attached?  (Mark with X)  yes  no

### E  DISTURB TREES

(To be completed by the owner, or his/her authorized representative, of the land on which the trees occur)

a) For what purpose?_____________________________________________________

_______________________________________________________________________
_______________________________________________________________________

_______________________________________________________________________

_______________________________________________________________________
b) Name the trees

c) How many trees?

d) Give an indication of the characteristics/size/dimensions of the tree/trees (e.g. multi-/single stemmed, shrub/tree, stunted, deformed or of good form; height, extent of crown)

_______________________________________________________________________
_______________________________________________________________________
_______________________________________________________________________


e) Describe the condition of the tree/trees (e.g. whether sparse or dense, healthy, diseased, senile, dying or dead):

_______________________________________________________________________
_______________________________________________________________________
_______________________________________________________________________

F SELECTIVELY CUT, DESTROY OR TRANSPLANT INDIVIDUAL TREES/SEEDLINGS

(To be completed by the owner, or his/her authorized representative, of the land on which the trees occur)

a) For what main purpose?

_______________________________________________________________________
_______________________________________________________________________

(If it is for control of bush encroachment in woodlands, attach the recommendation of the Dept. of Agriculture, relating to bush encroachment densities, methods of control, and herbicide application rates.)

b) Name the trees

_______________________________________________________________________


c) Give an indication of the characteristics/size/dimensions of the tree/trees (e.g. multi-/single stemmed, shrub/tree, stunted, deformed or of good form; height, extent of crown)

_______________________________________________________________________
_______________________________________________________________________
_______________________________________________________________________


d) Describe the condition of the tree/trees (e.g. whether sparse or dense, healthy, diseased, senile, dying or dead):

_______________________________________________________________________
_______________________________________________________________________
_______________________________________________________________________
**G USE TIMBER DERIVED FROM PROTECTED TREES**
(l.e. relating to trees cut, destroyed or damaged in Parts **D** & **F** above, or lying dead trees)

a) For what purpose? _____________________________________________
_________________________________________________________________
_________________________________________________________________

b) Name the tree/trees _____________________________________________
_________________________________________________________________
_________________________________________________________________

c) Is the timber from live or dead trees? (state): _________________________

d) Estimated mass/volume/number of trees/logs/bundles/loads, etc.: _________________________

  e) Is processing involved, and if so, describe: _________________________
_________________________________________________________________
_________________________________________________________________

**H SELL OR DONATE TIMBER DERIVED FROM PROTECTED TREES**
(l.e. relating to trees cut, destroyed or damaged in Parts **D** & **F** above, or lying dead trees)

a) Name the tree/trees _____________________________________________
_________________________________________________________________

b) Name the source of the timber ______________________________________
_________________________________________________________________

c) Estimated mass/volume/number of trees/logs/bundles/loads, etc.: _________________________

d) Provide name and address of buyer/donee: _________________________
_________________________________________________________________
_________________________________________________________________

- Attach a list of buyers with their addresses, and contact particulars, if relevant, e.g. if you are reselling firewood to retailers.

**List of retailers attached?** (Mark with X)  yes  no
I | HARVEST PRODUCE OTHER THAN TIMBER, DERIVED FROM PROTECTED TREES

(To be completed by the owner, or his/her authorized representative, of the land on which the trees occur)

a) Describe produce____________________________________________________

b) Name the trees _______________________________________________________

_______________________________________________________________________

c) Describe the harvesting method ________________________________________

_______________________________________________________________________

d) How many trees are involved?___________________________________________

e) Is it for own use or to sell to someone? _________________________________

f) Estimated quantity of product:_________________________________________ 

J | TRANSPORT, MOVE, OR EXPORT PRODUCE OTHER THAN TIMBER, DERIVED FROM PROTECTED TREES

a) Name the tree/trees____________________________________________________

_______________________________________________________________________

b) Name the produce:___________________________________________________

_______________________________________________________________________

c) From where? (specify forest, property, owner, country, etc.)_______________

_______________________________________________________________________

d) To where? (specify country, destination, buyer, processor, etc.) ____________

_______________________________________________________________________

e) Estimated mass/volume/bags /loads, etc., and, if applicable, the frequency over a period of time (e.g. 2 10-ton loads once per month within a year):

_______________________________________________________________________

- Attach copy of licence issued to owner of property to harvest produce other than timber, derived from protected trees. In the case of non-wood produce of a species protected in SA, but that is imported from neighbouring countries, attach documentary evidence that such produce was/is being obtained legally, and was/is being legally imported by way of a permit issued in terms of section 3(1) of the Agricultural Pests Act, 1983.

Copy of licence / documentary evidence attached? (Mark with X) yes no
**TRANSPORT, MOVE, OR EXPORT TRANSPLANTED TREES/SEEDLINGS OR TIMBER DERIVED FROM PROTECTED TREES**

a) Name the tree/trees____________________________________________________
_______________________________________________________________________

c) In what form? (trees/seedlings, logs, edged logs, beams, planks, poles, firewood, &c.)
_______________________________________________________________________

c) From where? (specify forest, property, owner, country, etc.)_____________________
_______________________________________________________________________

d) To where? (specify country, destination, buyer, sawmill, etc.____________
_______________________________________________________________________

e) Estimated mass/volume/number of trees/logs/bundles/loads, etc., and, if applicable, the frequency over a period of time (e.g. 2 10-ton loads once per month within a year):
_______________________________________________________________________

• **Attach copy of licence issued to owner of property to cut, destroy or transplant protected trees/seedlings, or to use timber. In the case of timber of a species protected in SA, but that is imported from neighbouring countries, attach documentary evidence that timber was/is being obtained legally, and was/is being legally imported by way of a permit issued in terms of section 3(1) of the Agricultural Pests Act, 1983.**

**Copy of licence / documentary evidence attached?** (Mark with X) yes no

**PURCHASE, RECEIVE OR POSSESS TRANSPLANTED TREES/SEEDLINGS OR TIMBER DERIVED FROM PROTECTED TREES**

a) From where/whom? (specify forest, property, owner, seller, country)____________
_______________________________________________________________________

b) Name the trees_________________________________________________________
_______________________________________________________________________

c) In what form? (trees/seedlings, logs, edged logs, beams, planks, poles, firewood, etc.)
_______________________________________________________________________

d) How acquired? (mention if it has been/will be bought, or has been/will be received as a donation/free of charge)
_______________________________________________________________________
e) Estimated mass/volume/number of trees/logs/bundles/loads, etc., and, if applicable, the frequency over a period of time (e.g. 2 10-ton loads once per month within a year):

______________________________________________________________________

- Attach copy of licence issued to owner of property to cut, destroy or transplant protected trees/seedlings, or to use timber. In the case of timber of a species protected in SA, but that is imported from neighbouring countries, attach documentary evidence that timber was/is being obtained legally, and was/is being legally imported by way of a permit issued in terms of section 3(1) of the Agricultural Pests Act, 1983.

<table>
<thead>
<tr>
<th>Copy of licence / documentary evidence attached?</th>
<th>yes</th>
<th>no</th>
</tr>
</thead>
</table>

Was a licence, such as you are applying for, granted to you before?  
(If yes, provide the licence number)  
Licence No.:

<table>
<thead>
<tr>
<th>yes</th>
<th>No</th>
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DECLARATION BY APPLICANT

I, the undersigned, declare that all the particulars furnished by me in this application form are true and correct.

SIGNATURE:_________________________ DATE:_________________________
For office use only

RECOMMENDATIONS:

Signature: Date:

APPROVED/NOT APPROVED:

Signature: Date: